



Havering
LONDON BOROUGH

18/561
Appendix
DECISION
TO BE MADE

Notice of KEY Executive

DecisionSubject Heading:	Extensions to Whybridge Infant & Junior School
Cabinet Member:	Councillor Robert Benham, Deputy Leader and Lead Member for Children & Learning
SLT Lead:	Tim Aldridge, Director of Children's Services
Report Author and contact details:	Andy Skeggs Head of Technical Services Andy.skeggs@onesource.co.uk 01708 433600
Policy context:	The Council's Commissioning Plan for Education Provision in Havering.
Financial summary:	The Capital Programme includes an allocation of £1,100,000 for basic need and £175,000 for condition works (reroofing). An additional £100,000 has been vired from the basic need budget to cover the overall costs.
Reason decision is Key	(a) Expenditure or saving (including anticipated income) of £500,000 or more
Date notice given of intended decision:	September 2018
Relevant OSC:	Children and Learning
Is it an urgent decision?	No
Is this decision exempt from being called-in?	No

The subject matter of this report deals with the following Council Objectives

Communities making Havering
Places making Havering
Opportunities making Havering
Connections making Havering

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Part A – Report seeking decision

DETAIL OF THE DECISION REQUESTED AND RECOMMENDED ACTION

Authorisation to award a **works** contract to M T Build Ltd. in the sum of £1,194,615.00, for the construction of extensions and refurbishment works to existing infant and junior schools .

AUTHORITY UNDER WHICH DECISION IS MADE

This is set out in the Legal Implications section below

STATEMENT OF THE REASONS FOR THE DECISION

Cabinet recommended and Council approved a report relating to The Council's Commissioning Plan for Education Provision in Havering for the period 2019to 2022. This included an update on the 2017-18 programme that confirmed the requirement to expand Whybridge Infant and Junior Schools by 1 Form of Entry. Tenders have been obtained in accordance with the Contracts Procedure Rules. Check point reports are attached as Appendices 1 & 2.

OTHER OPTIONS CONSIDERED AND REJECTED

The option to tender the works to the Infant and junior Schools separately was not pursued as a joint contract offered benefits of economy of scale and facilitated supervision and monitoring.

PRE-DECISION CONSULTATION

There are none.

NAME AND JOB TITLE OF STAFF MEMBER ADVISING THE DECISION-MAKER

Name: Andy Skeggs

Designation: Head of Technical Services

Signature:

Date: 26th September 2018

Part B - Assessment of implications and risks

LEGAL IMPLICATIONS AND RISKS AUTHORITY UNDER WHICH DECISION IS MADE

- 1 This decision is the award of a works contract (section 18)**
- 2 Attached are the checkpoint reports (section 8). These set out the background and the procurement details.**
- 3 The works are in relation to the named premises. The programme under which such works fall is set out on the council web site for which this is the link:**
https://www.havering.gov.uk/info/20006/schools_and_education/445/delivering_education/1. The statutory framework is set out there. In brief, this is the introductory paragraph for ease of reference:

“School Place Planning and Provision

As strategic commissioner, the London Borough of Havering has a statutory responsibility to monitor the supply and demand for places and ensure there is sufficient capacity to meet demand by planning for growth.

The School Organisation and Place Planning is the council's service area that ensures that Havering meets this function. The team has the statutory responsibility for long-term planning for early years, Primary & secondary, post-16 and SEN places in Havering.

Within our page you will find information on the [Childcare Sufficiency Report](#), [Commissioning plan for education provision](#) and the [School planning data pack](#).

The areas we cover:

- Education provision place planning function, including the review of early years and school places, expansion and rationalisation programmes.
- Leads on Havering's Education Provision Strategy, contributing to planning and implementation of major projects, including the Primary and Secondary school expansion programme. “

4: Accordingly the legal powers and duties are set out above and elsewhere in the report so that relevant authority (Constitution 3.3 – Contract Powers) permits

A member of SLT to award this works contract to the supplier referred to as the contract value falls within that delegated power (£164,176 and £5,000,000 and to give effect to the same.

Arl – legal services – 26/9/18

References are to the current edition of the Contracts Procedure Rules

FINANCIAL IMPLICATIONS AND RISKS

Total Costs	£
Breakdown of costs	
Works (Contract award)	1,194,615
Fees, charges and surveys	130,000
FF&E (less bulge class provision)	42,000
Total	1,366,615

Key Executive Decision

Funded by:	
Basic Need	1,100,000
Condition	175,000
Total	1,275,000

There is sufficient funding within the basic need allocation to meet the additional cost and £100,000 will be vired to this project.

Risks

As with most capital schemes, there is a risk that the scheme could overspend due to issues arising during the build process, however given the size of the works, and previous experience of the contractor any significant overspend is unlikely. Any small issues arising can be funded from the remaining balance of £9,385

As with all contracts there is a risk to contractor delivery/continued operation. However the contractor selection process will partly mitigate this risk, along with careful project management.

HUMAN RESOURCES IMPLICATIONS AND RISKS (AND ACCOMMODATION IMPLICATIONS WHERE RELEVANT)

There appear to be no direct HR issues.

EQUALITIES AND SOCIAL INCLUSION IMPLICATIONS AND RISKS

An E.I.A. has been carried out for the expansion programme.

BACKGROUND PAPERS

There are none

Key Executive Decision

Part C – Record of decision

I have made this executive decision in accordance with authority delegated to me by the Leader of the Council and in compliance with the requirements of the Constitution.

Decision

Proposal agreed

Delete as applicable

~~Proposal NOT agreed because~~

Details of decision maker

Signed



Name: Tim Aldridge

SLT Member title: Executive Director for Children and Learning.

Date: 27/09/2018.

Lodging this notice

The signed decision notice must be delivered to the proper officer, Debra Marlow, Principal Democratic Services Officer in Democratic Services, in the Town Hall.

For use by Committee Administration

This notice was lodged with me on 27/9/18

Signed Anon

